9947 12552 Manager Business Administration (w/m/d) Task  
  
· You form the commercial interface between operational ones  
Functions and accounting (service centers) and supports users  
for system and process issues  
· You create monthly cost center reports and ad-hoc analyses  
· You coordinate the commercial mapping of procurement and  
payment processes and contribute to quality assurance  
· You create and edit invoices and credit notes as required  
· You work on projects for process optimization and commercial or  
system-technical special requirements  
  
qualification  
  
· You have completed commercial vocational training and have  
Several years of experience in bookkeeping and/or accounting  
· You have sound accounting knowledge and an affinity for numbers  
· You are system savvy, familiar with MS Office applications and  
have experience and knowledge of SAP, ideally S/4 HANA  
· You work in a structured, independent and precise manner  
strong communicator and team player  
· Team player with high integrity  
· Due to our international environment, you speak fluent German  
and have very good knowledge of English  
  
\*E.ON works together on the most exciting topic that our generation  
must solve: climate change! \*  
  
\*With all our employees and customers, we are a global  
Community of innovators and changemakers, all with the belief  
that each of us makes a difference for our environment, for our  
society and for our children – we shape them  
Future.\*  
  
\*To keep you motivated and healthy, we offer you the following advantages:\*  
  
· \*Flexibility\*: Hybrid working model, flexible working hours,  
Sabbatical or additional vacation opportunities for good  
work-life balance  
· \*Working from abroad\*: up to 20 days in the European  
economic area  
· \*Flat hierarchies:\* interdisciplinary and very cooperative  
Working style with room for your own ideas  
· \*Modern working world: \*Workplace according to digital and ergonomic  
standards  
· \*Personal growth: \*Lifelong self-learning under  
Use of a wide range of opportunities when working with the  
latest technology and modern training  
· \*Family service support:\* services in the areas of childcare,  
Holiday care, nursing help or everyday help  
· \*Nutrition & Health:\* Large selection of fresh food and  
Drinks in our subsidized bistro and canteen as well as various  
Health services (e.g. physiotherapy, flu vaccinations, psychological  
Health)  
· \*Corporate benefits: \*Employee share program, E.ON pension plan,  
Employee discounts, special insurance (and much more)  
· \*Central location:\* very good connection to public transport,  
Free parking and charging stations for e-vehicles  
· \*Individual mobility: \*from private car and bicycle leasing to  
subsidized job ticket Master of Business Administration None 2023-03-07 16:10:55.893000